

2018 RESOLUTIONS

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THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN

Resolution #18-01

Adoption of Temporary Budget 2018

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of Little Egg Harbor, County of Ocean, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2018, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 17, 2018.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Little Egg Harbor, County of Ocean, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

2018 ADOPTED BUDGET RESOLUTION

LITTLE EGG HARBOR TOWNSHIP FIRE DISTRICT NO. 2

(Fire District Name and Number)

FISCAL YEAR: January 1, 2018 to December 31, 2018 18-02

WHEREAS, the Annual Budget for the Little Egg Harbor Township Fire District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 2, 2018; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *[Include as appropriate: [includes a proposed public referendum in the amount of \$0 in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$0 as an appropriation from restricted fund balance to be used as budget revenue]]*; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$716,186, which includes amount to be raised by taxation of \$619,686, and Total Appropriations of \$716,186; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 2, 2018 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby adopted and, *[subject to the proposed referendum being approved by 50 percent of the voters]* shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$716,186, which includes amount to be raised by taxation of \$619,686, and Total Appropriations of \$716,186; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature)

January 2, 2018

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Russell Gulbert				
Michael Caronia				
William Stenger				
Jeff Chaplin				
William Maguire				

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 18-03

Authorizing Regular Meeting Schedule
for the 2018-2019 Year

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN as follows:

(1) All regular meetings of the Commissioners shall take place on the 1ST TUESDAY of every month at 7:30 p.m. with caucus meetings to be held at 7:00 p.m. at the MYSTIC ISLAND Firehouse, 827 RADIO RD, LEH, New Jersey.

(List Dates of Meeting)

(2) A summary of this resolution shall be mailed to the ASHBURY PARK PRESS and the PRESS OF AC.

(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of L.E.H, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 18-04

Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN as follows:

- (1) All Commissioners shall be bonded in the amount of approximately \$ 250,000.00

400,000.00 TREASURER

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 19-05

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of LEH, County of OCEAN as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.

(3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 18-06

Designation of Official Newspapers for
Publications for the 2018-2019 Year

WHEREAS, the Commissioners of Fire District No. 2 in the Township of L.E.H., County of OCEAN must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2018-2019 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of LEH, County of OCEAN as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2018-2019 year pursuant to New Jersey statutes shall be ASBURY PARK PRESS and/or PRESS OF A.C., unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 18-07

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and/or SUN NATIONAL BANK and/or _____.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 18-08

Authorizing Appointment of Auditor
for the 2018-2019 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2018-2019 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, as follows:

(1) W. S & B is hereby appointed to provide auditing services to the Commissioners together with assistance in preparation of the 2019 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LEH, COUNTY OF OCEAN

Resolution # 18-09

**Authorizing Appointment of Attorney
for the 2018-2019 Year**

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2018-2019; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of LEH, County of OCEAN as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN**

Resolution 18-10

Authorizing Disposal of Surplus Property

WHEREAS, the Fire District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Little Egg Harbor, County of Ocean, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Commissioners of the Fire District.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) The surplus property to be sold is a 2010 Ford Expedition with 38,853 miles and VIN# 1FMJU1G59AEA93603.

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Fire District reserves the right to accept or reject any bid submitted.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN**

Resolution # 18-11

Authorizing Issuance of Payment to Little Egg Harbor Township

WHEREAS, monies were received by the Fire District from the IRS which monies should have been issued to the Township of Little Egg Harbor; and,

WHEREAS, the monies were deposited in the Fire District account and a check then issued to the Township in the same amount.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of Little Egg Harbor, County of Ocean as follows:

- (1) The Fire District is authorized to issue a check to the Township in the same amount of the IRS check mistakenly received by the Fire District from the IRS.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN**

Resolution # 18-12

**Authorizing Acceptance of GovDeals Bid and Removal of
Ford Durango from Fixed Assets**

WHEREAS, the Fire District has advertised for sale of a vehicle on GovDeals; and

WHEREAS, the Fire District deems the high bid acceptable.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Little Egg Harbor, County of Ocean, as follows:

(1) The 2010 Ford Expedition XLT4WD is sold to Sean Smith, Virginia Tech Police Department based on the bid submitted.

(2) The sale shall be contingent on the execution of the appropriate hold harmless and indemnification agreement.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN**

Resolution # 18-13

Cancellation of FEMA Loan

WHEREAS, the Fire District applied for a FEMA loan because of Sandy; and,

WHEREAS, the loan was never utilized by the Fire District.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of Little Egg Harbor, County of Ocean as follows:

- (1) The loan referenced is hereby cancelled by the Fire District.
- (2) Any documentation required to be executed relative to cancellation of this loan may be executed by the appropriate Commissioners.

2019 FIRE DISTRICT BUDGET RESOLUTION

LITTLE EGG HARBOR TOWNSHIP FIRE DISTRICT NO. 2

(Fire District Name and Number)

FISCAL YEAR: January 1, 2019 to December 31, 2019 8-14

WHEREAS, the Annual Budget for the Little Egg Harbor Township Fire District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2019 and ending December 31, 2019 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 4, 2018; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) [Include the following as appropriate: [includes a proposed public referendum in the amount of \$0 in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$0 as an appropriation from restricted fund balance to be used as budget revenue]]; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$649,185, which includes an amount to be raised by taxation of \$552,685, and Total Appropriations of \$649,185; and


WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 4, 2018 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2019 and ending December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 8, 2019.



 (Secretary's Signature)

December 4, 2018

 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Russell Gulbert	✓			
Michael Caronia	✓			
William Stenger	✓			
Jeff Chaplin	✓			
William Maguire	✓			

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN**

Resolution #18-15

December 4, 2018

Authorization of Budget Transfers and Encumbrances

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of Little Egg Harbor, County of Ocean, by resolution, to undertake certain transfers and encumbrances relative to the current Commissioners' budget in order to reflect monies expended or encumbered to date by the Commissioners; and

WHEREAS, this resolution shall serve as authorization for said budget transfers and Encumbrances as noted herein;

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Little Egg Harbor, County of Ocean, as follows:

(1) The following budget transfers and encumbrances are approved by the Commissioners within the Operating Appropriations portions of the budget:

Monies transferred between the following items:

\$484.85 from Insurance

\$484.85 to Employee Benefits

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF EAST BRUNSWICK, COUNTY OF MIDDLESEX**

Resolution 18-16

Authorizing Disposal of Surplus Property

WHEREAS, the Fire District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Little Egg Harbor, County of Ocean, as follows:

- (1) The disposal of the surplus property shall be donated to Hose2Habitat.
- (2) The surplus property to be donated is 1000' of 5' hose.
- (3) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.